

HHS IB Alliance Board Meeting Minutes

January 30, 2018 Jimmie B Keel 6 PM

Meeting was called to order at 6:15 PM by President Bonnie Miele.

Those attending were Bonnie Miele, Ann Collins, Lisa Joseph, Yupa Sanne, Malini Kaimal, Carla Strobl, Wendy Carrion, Nivia Cuevas, Andy Hamilton, Linda Spurza, Denise Hamilton, Angie Moreschi, and Chris Jadick (guest)

1. Minutes from the last board meeting of October 26, 2017 had been emailed to board and committee chairs prior to meeting. There were no questions or corrections to these minutes. Not enough voting members present to approve these. Will table vote until quorum present.
2. Treasurer – Lisa Joseph – up to date budget presented. Overage in Diploma event spending in late December by \$140. Discussion regarding Teacher Appreciation budget and what actual costs had been. Gift cards for 3 faculty had been purchased due to accidents and surgery (get well) which totaled \$170 and was negative to teacher appreciation budget. Suggestion to reflect this in the other Administration cost line budget instead or to include this in notes to pass on to next board position that this was included as possible expenses.

Current checking balance - \$5697.64; Savings balance - \$12,330.73

Reimbursement forms were handed out to turn in receipts for items purchased for events.

Discussed tax exempt certificate should be used for large purchases and made with the Alliance's debit card if possible.

3. Sr Banquet – report given by Nivia Cuevas and Wendy Carrion

Contract has been signed for the event at Doubletree on May 18. Flyers are being sent to HR to “save the date”, messages sent through Remind, and email through My School Anywhere to parents. Plan to make announcements to all Sr parents at the mandatory IB parent meeting in HHS auditorium on Feb 22.

Fundraising should be finished by Mar 6th. Last Bingo very successful with profit around \$1100.

Next scheduled fundraisers are Bingo at Buckets on Feb 21, restaurant night at McAllister's, and possibly getting PDQ cards from Westchase.

Also continuing to push business sponsorship and donations to adopt-a-senior. Other fundraising will be a yard sale and senior yard signs.

Angie and Chris are working on the slide show and have about half of the senior's baby photos so far.

Banquet tickets will be sold and will have sliding scale of pricing. Tickets sold initially will cost less than tickets purchased closer to date of event.

Chairs requested some changes to the Senior banquet budget to include ticket sale income of 300 @\$45/each, remove Red door event – too risky financially, remove Penny drive. Faculty tickets of \$30 were discounted tiered pricing created by banquet committee

(not actual cost) which will be covered by the Alliance Gen funds. Message that all tickets will be \$45 or less will be advertised with the Save the date.

There was a long discussion of the bins of past year's decorations from previous banquets. Bins can be removed from the storage closet, inventoried, and true garbage discarded. This inventory was purchased with Alliance money and is the property of the IB Alliance. Perhaps thinning of supplies could be made after this year's committee decides what they need and consulting with Jr parents and what they feel could be useful for next year.

4. Teacher Appreciation – Carla Strobl and Malini Kaimal had sent report ahead. (see attached) They o have a lunch event for IB Faculty during Teacher Appreciation week, scheduled on Wed, 4/25. They will try to get this donated and noted that \$286 have come in from parent donations.
5. Teacher wish list – Johna Rawls, unable to attend but report attached. Total of \$1350 was spent for 10 faculty requests. See attached report.
6. Spirit wear – Denise Hamilton submitted attached report. Total profit from Mascot Universe from July – Dec 2017 sales totals \$1231.99. Will have spirit wear at HS on Feb 22 Conference night for mandatory Jr and Sr parent meetings. Gave Spaghetti dinner date and need for class of 2022 shirt to Mascot also.
7. Spaghetti Dinner – Andy Hamilton – flyer passed around for this year's event on Thursday, April 5th. This was provided to IB office to be included in the Freshmen packets. Yupa to also put on website. Will reach out to volunteer list and create Sign-up genius for event. Tickets will be sold on website; memberships for 2018-19 will be sold at event. There was a discussion of where the net profit from the event would be going, either to the Sr Banquet committee or into Gen IB fund. Ann reported that monies raised have always gone to the seniors. Last year, part of the money (\$600) was given to the seniors to fund their IB testing lunch. Denise suggested that perhaps the profit on the Spaghetti dinner could be designated to cover the following IB diploma event and take the burden away from the Sr banquet. This will be finalized at next meeting with voting quorum.
8. Website – Yupa Sanne – has recently received update requests from Ms Fitzgerald and is working on those. Business sponsors need to have their ads displayed.
9. Membership – Lynn – not present; no report. Need to update our membership form to put in Class of 2022 packets. Discussed current membership prices of \$35/family, \$50/Terrier, and \$100/Grand Terrier.

Denise recommended that we are not making additional funds on the Terrier level with the Spirit wear voucher of \$15 and magnet. Discussion and decision to increase the Terrier level to \$60 was agreed upon by those present.

10. IB Pinning – Michelle Perez – emailed report is attached. Summary was some concern over cost of refreshments for guests. Event was under budget. Also discussed why student's \$10 contribution was used to pay for faculty catering of this event. May need to discuss further at later date.
11. President Bonnie Miele added –

- Protocol books need to be passed on to next volunteer for committees and positions. Start updating your notes. Date will be given to turn in.
- Many open positions for next year's board and committee. Each member should network and try to get people to take positions.
 - Michelle Feldman has agreed to take on membership position.
 - Needing Treasurer, VP, lots of committee positions. Encouraged current underclassmen parents already involved to consider changing position or staying on board. Ann Collins will lead nominating committee and collect Willingness to Serve forms from those interested.
- Discussed possible need to change the voting positions and make-up of the organization's board. Denise recommended that an amendment to the current by-laws could be made by the board's recommendation to the Gen Membership, using the procedure that is outlined in our by-laws. Malini recommended that this group would profit from having Standing Rules of Operation in which they could be tailored to the needs of each specific year. Mtg attendees were encouraged to review the bylaws and send any possible recommendations for amendments to Bonnie Miele as soon as possible.
- Introduced Linda Spurza – Swedish Student luncheon chair, scheduled for Tues, April 3rd, set up at 10 AM, lunch at 11.
- Next Gen Mbr meeting – Feb 6, 6 PM, Jimmie B Keel library; Ms Fitzgerald and Ms Morter to speak and Q&A
- Next Board meeting – Tues, Mar 20th, 6:30 PM
- Gen Mbr meeting – April 24th – will include election of the new board.

Meeting adjourned at 8:00 PM

Respectfully submitted,

Denise Hamilton (recording for Johna Rawls, unable to attend)