

HILLSBOROUGH HIGH SCHOOL IB ALLIANCE
BOARD MEETING MINUTES
March 27, 2018

Call to order: The Board meeting of the HHS IB Alliance was held at the Jimmie B Keel Library on Tuesday, March 27, 2018. The President, Bonnie Amsterdam-Miele, called the meeting to order at 6:40 p.m.

Attending: Bonnie Amsterdam-Miele, Ann Collins, Lisa Joseph, Johna Rawls, Denise Hamilton, Andy Hamilton, Carla Strobel, Malini Kaimal, Yupa Sanne, Angie Moreschi-Jadick, Lynn Mendelsohn, Jennifer Crisafulli, Trisha Fitzgerald

Minutes: The January 30, 2018 board meeting minutes were emailed to members prior to this meeting. January 30, 2018 meeting minutes: Lisa Joseph gave the 1st motion, Ann Collins 2nd the motion. The meeting minutes were approved.

President Report by Bon Miele:

Spaghetti Dinner fundraising was clarified that the profits are to be retained by the IB Alliance for membership dues and Mascot University spirit wear commissions. The Senior Banquet retains the profit for the Spaghetti Dinner tickets, raffles or any other additional fundraising means they wish to provide. Last year, 2017, the Spaghetti Dinner was not regarded as a Senior Banquet fundraiser and it remained a fundraiser for the IB Alliance. As a gift, in 2017, the IB Alliance gifted \$600 towards the Senior Banquet. The teacher banquet tickets are to be paid for this year in partnership from Mr. Brady, Ms. Fitzgerald and the IB Alliance. In previous years, the teacher tickets have been paid by the fundraising efforts of the Senior Banquet. It is the recommendation of the Executive Board to continue to have the teacher tickets in future years paid for by the Senior Banquet fundraising.

The Abhishek "AB" Taiwade Memorial Scholarship should include the rubric grading information next year on the website for students to review prior to submitting their scholarship application.

Chairs should turn in their committee books to the IB office no later than April 24th, to be passed on to the new Chairs.

Volunteer appreciation event will be hosted by Lynn Mendelson at her home in May, date tbd.

Committee Reports:

Spaghetti Dinner:

Committee Report was provided prior to the meeting & is attached. Andy Hamilton reported 240 rsvp'd so far, deadline is Monday, April 2nd. A notice will be sent this Thursday, March 29th. Expenses are projected at \$925.

Swedish Lunch:

Linda Spurza was not present. Linda submitted a committee report prior to the meeting & it is attached. Food donations are still needed. Denise Hamilton offered to reach out to host families to donate food.

Spirit Wear Shirts:

Denise Hamilton submitted a committee report prior to the meeting & it is attached. Denise noted Mascot Universe will be at the Spaghetti Dinner. Denise is working on having two friends help with the spirit wear for next year. They have not confirmed.

Email Blasts: Jamie Bott was not present, no report.

Freshman Report: Yupa Sanne was present, no report.

Facebook Report: Yupa Sanne was present, Yupa reported there are 120 members, 12 active.

Sophomore Report: Leslie Schipani was not present, no report.

Junior Report: Jennifer Crisafulli was present, no report.

Senior Report:

Andy Hamilton and Angie Morschi were present. Upcoming senior events include IB Exams, Lock-in and the Picnic. Senior pictures are still needed. Ms. Fitzgerald suggested advertising using the #2018 tag for students at upcoming events and then the pictures can be used for the slideshow at the senior banquet event.

Membership:

Lynn submitted a committee report and 2018-2019 membership roster prior to the meeting & it is attached. Lynn noted student volunteers will be available to help families register for membership at the Spaghetti Dinner. Lynn is unavailable to be at the Spaghetti dinner. Dara Forbis, Johna Rawls and Michelle Feldman will work the membership table.

Teacher Appreciation: Malini Kaimal and Carla Strobl attended, no report.

Website Report:

Ann Collins submitted a committee report prior to the meeting & it is attached. Website postings for incoming freshman included: My School Anywhere registration, Spaghetti Dinner registration, & IB Alliance membership. Senior events deadlines were posted: AB Scholarship application, memory book & PayPal buttons, senior flyers. Pending items include the GoDaddy account & Senior Banquet PayPal buttons. The Executive Board made 2 verbal and 3 email requests to Yupa Sanne for the GoDaddy login and passcode or the customer id and pin. The board is still waiting for access to change Administrator rights from Yupa Sanne to the Executive Board. The Executive Board contracted an outside Webmaster to handle the website administration at \$50 an hour due to a lack of response by Yupa Sanne. The above mentioned items were posted by the Webmaster. Ann recommended 3 separate PayPal buttons for the banner, yard sign & memory book. Also it was recommended to omit the teacher ticket sponsorship on the Senior Banquet flyer.

Nominating Committee:

Ann Collins reported serve forms have been received and most board positions have been fulfilled. Malini Kaimal expressed her concern the nominating committee should be comprised of more than the Vice President. An updated list of the incoming board positions and available positions will be posted by Jamie Bott and on the website. The end of the year General Meeting, April 24th conflicts with the mandatory end of the year senior meeting. Ms. Fitzgerald recommended keeping the April 24th date for the mandatory senior parent's meeting. Bon Miele noted the General Meeting date has been on the calendar and advertised since the beginning of the school year.

Senior Banquet/Fundraising Report:

Wendy Carrion submitted a committee report prior to the meeting & it is attached. Wendy Carrion and Nivia Cuevas were unable to attend. Angie Moreschi attended the meeting and reported the invitations have been given to the teachers. Discussions regarding making commitments to drapery, DJ and A/V were of a concern until monies have been received and confirmed. Separate PayPal buttons, to mirror the flyer, were discussed regarding the senior ticket sales. Ann Collins confirmed PayPal buttons are being worked on with our outside Webmaster and hopefully up by the end of the weekend.

Treasurer Report:

Lisa Joseph submitted a treasurer's report prior to the meeting & it is attached. Lisa expressed her concern over the amount of money in the bank for the Senior Banquet, \$3,780.17 due to the next installment check to the Doubletree is coming soon. Due to the library closing, further discussion was not able to be made.

The meeting was concluded at 9 pm due to the library closing.