

Hillsborough County Public Schools
International Baccalaureate Program Guidelines

Selection Process

Hillsborough County Public Schools (HCPS) sets all criteria for the district IB application process. The criterion set by the district is based on 7th grade and 8th grade GPA, standardized test scores, and an 8th grade writing sample.

Students must pass the 8th grade by the last day of school for 8th grade in order to keep their “accept” status in the program. Students failing to do so will be moved to “declined” status.

The only course pre-requisite for IB is Algebra I. Successful completion of the course must appear on the student’s transcript before the first day of 9th grade. The student must earn at least a “C” average for the year

Attendance Grids

Each HCPS IB Program has its own attendance area established by the school district. Students accepted into the HCPS IB program will be assigned to a school based on their residential address in the district mainframe. Students applying from private schools will be required to provide proof of address. The school district reserves the right at any time to verify the residential address of any student. Failure to verify an address can result in a student being withdrawn from a HCPS IB program.

Transportation

The school district establishes transportation grids. Students must ride the bus or buses (transfers) assigned by the school district. Transportation is only available to students residing within the transportation grid of a school.

Transfers

All transfers:

1. Provide documentation of residential address. All address verification is subject to review by the district Choice Office.
2. Be enrolled in a diploma program school.

Students transferring from one HCPS IB program to another after the 8th grade application deadline and before the first day of 9th grade

If a student accepts an offer and/or they are in the “pool of eligible candidates” for a HCPS IB school, the student will be placed in the “pool of eligible candidates” for the school in which they reside. All address verification is subject to review by the district Choice Office.

Students transferring from one HCPS IB program to another after the first day of 9th grade

If an HCPS IB student moves to the attendance area of another HCPS IB program after the first day of 9th grade, the student will be given a seat at the school provided the following:

1. Space is available at the school
2. The student is in good standing with the program they are leaving

Students transferring from a non-HCPS IB Diploma school:

1. The course work from the prior school must “match” the HCPS IB program
2. The student must have demonstrated success and good standing at their prior IB school.

3. The student must be in the diploma program of the prior IB school.

Grade Enhancement

Eligibility

1. IB students that had a semester grade 'D' or 'F' in an IB class the previous semester
2. Students with previous semester grade of 'F' **must** participate and successfully complete grade enhancement in order to remain in program.
3. The maximize number of classes a student may enhance per semester is **two**. Students failing more than two classes during a semester may be withdrawn from the program.

Intent to Participate

If a student is enhancing a grade, the process must begin within the first two weeks of notification.

Grade Enhancement Work

1. The teacher will be responsible for assigning work for students to complete.
2. Work must be completed satisfactorily according to the teacher's standards.
3. Students must earn a passing score on the semester exam or equivalent semester exam on the date assigned by the teacher. All assignments must be completed before a student can sit for an exam.

Completion Deadline

1. All grade enhancements must be completed by the date assigned by the teacher.
2. Students must remain in program during semester they are enhancing.
3. Student withdrawal during the enhancement semester makes the attempt null and void

Satisfactory Completion

1. Completed all necessary coursework required by teacher within the timeframe allotted and attained a passing score on an equivalent exam.
2. The final enhanced grade is determined by the teacher. Successful enhancement will result in a one letter grade increase for the semester. (F to a D, D to a C)
3. Failure to successfully remediate a grade of "F" will result in the student being withdrawn from the program and placed in his/her boundary school
(See School Board policy regarding student withdrawal from a magnet school)

Withdrawal from the Program

School Board policy states students who withdraw from magnet school programs shall return to the regular academic program in the boundary school to which they are assigned by the Board. Students may be withdrawn to their boundary school for the following reasons:

1. Failure to pass the FCAT by the end of the 10th grade year.
2. Failure to complete grade enhancement by the deadline for a class with a semester grade of "F"
3. Failure to meet prescribed deadlines for IA's, Extended Essay, and the TOK Paper
4. Violations of the Honor Code
5. Discipline issues
6. Any other action detrimental to the program and/or the school district.
7. Failure to complete pre-IB CAS requirements by the end of the 10th grade year.
8. Excessive Absences and/or sign-in/out's.

Any IB student that withdraws after the start of his/her junior year will have their class rank frozen for the remainder of their high school career in the district.

Advanced Placement

All IB students are required to take the corresponding AP exam for their course.

Graduation Requirements

The State of Florida stipulates that all IB students must “successfully complete program standards” in order to be awarded a State of Florida diploma. These standards include the following:

1. Completing all internal assessments by prescribed deadlines.
2. Completing all external assessments by prescribed deadlines.
3. Passed all IB diploma courses.
4. Completing all CAS requirements

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I have read the HHS IB Programme guidelines and fully understand the policies and expectations. Please return this portion of the guidelines to your homeroom teacher by Friday, August 26th, 2011.

Student Number	Grade	Homeroom Teacher
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Student Name	Student Signature	Date
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Parent Name	Parent Signature	Date
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